# Cancer Research UK
# DONATION FORM

RELAY FOR LIFE®
CANCER RESEARCH UK

## How to use your donation form...

- Please ensure you fill out each section in full.
- Please ensure the details of each donation are recorded accurately by your sponsors in their own handwriting – forms in the same handwriting or printed are not valid for Gift Aid purposes!
- Please ensure you tick the Gift Aid box below if eligible.
- In order for us to claim Gift Aid, we need each donor's title, first name, surname, full home address, postcode, Gift Aid declaration and donation amount. (Please note, we cannot claim Gift Aid on business addresses or on multiple donors e.g. Mr & Mrs Jones.)

### Gift Aid – Very Important

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If you are a UK taxpayer, the value of your donation can increase by 25% with the **Gift Aid** scheme – at no additional cost to you! Please tick the box below to join the Gift Aid scheme.

☐ **I am a UK taxpayer:** Please treat all donations I make or have made to Cancer Research UK for the past 4 years as Gift Aid donations until further notice.

Please be aware that you must have paid an amount of Income and/or Capital Gains Tax equal to the amount of tax reclaimed by all charities and Community Amateur Sports Clubs on all your donations in the tax year (6th April one year to 5th April next). We can currently receive an extra 25p for every £1 you donate. Other taxes such as Council Tax and VAT do not qualify.

Please let us know if your tax circumstances or name/address change so that we can update our records.

## EVENT DETAILS I am fundraising as a ☐ Team Captain/Member ☐ Survivor ☐ Committee Member (please tick)

Relay Name | Event Date | Team Name (if applicable)

## YOUR DETAILS

Title | First Name | Surname

Address

Postcode | Telephone

## DONATION DETAILS (must be completed in full in order to qualify for Gift Aid)

| Title | First Name | Surname | Full Home Address | Postcode | Gift Aid | Donation Amount | Date Paid |
|---|---|---|---|---|---|---|---|
| Mrs | Anne-Marie | Samplename | 12 Sample Terrace, Sampletown | AB1 2CD | ✓ | £ XX.XX | DD/MM/YY |
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- You can request additional forms from your Relay Committee.

Please turn over...

## DONATION DETAILS (must be completed in full in order to qualify for Gift Aid)

Don't forget to tick Gift Aid!

| Title | First Name | Surname | Full Home Address | Postcode | Gift Aid | Donation Amount | Date Paid |
|---|---|---|---|---|---|---|---|
| Mrs | Anne-Marie | Samplename | 12 Sample Terrace, Sampletown | AB1 2CD | ✓ | £ XX.XX | DD/MM/YY |
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| | | | | | SUB TOTAL | £ | |

## OTHER FUNDRAISING

- If you as a Team Member, Survivor or Committee Member have done other fundraising (e.g. store collections/disco/car wash) then please record this here.

| Description of Fundraising (please give as much detail as possible) | Amount Raised |
|---|---|
| Store collection and bag packing | £ 356.00 |
| | £ |
| | £ |
| | £ |
| | £ |
| | £ |
| | £ |
| | £ |
| | £ |
| | £ |
| SUB TOTAL | £ |
| GRAND TOTAL | £ |

## NEXT STEPS:

- Please return all completed donation forms to your Relay committee when handing in your money.
- Please do not photocopy this form. You can request additional forms from your Relay Committee. We ask that you pay funds due to Cancer Research UK regularly and as quickly as possible.

OFFICE USE ONLY

## Thank you for your support.

As a valued supporter of Cancer Research UK we will treat your details very carefully and will not pass them on to any other organisations. Cancer Research UK would like to stay in touch with news of our activities, including fundraising.

- ☐ Please tick here if you'd like to hear from us by email
- ☐ Please tick here if you'd like to hear from us by text
- ☐ Please tick here if you'd prefer not to hear from us by mail or telephone

By providing us with any personal data you consent to the terms and conditions of our Privacy Statement available at **cancerresearchuk.org**

If you change your mind you can unsubscribe at any time by contacting Supporter Services at Cancer Research UK, PO Box 1561, Oxford, OX4 9GZ or email supporter.services@cancer.org.uk

RELAYDONFORM

FRSB give with confidence

**Relay For Life** is organised by volunteers from a Relay For Life Committee on behalf of Cancer Research UK. **Cancer Research UK** is a registered charity in England and Wales (1089464), Scotland (SC041666) and the Isle of Man (1103). The Cancer Research UK name and logo is a registered trademark of Cancer Research UK and the Relay For Life name and logo is a registered trademark of the American Cancer Society. All rights reserved.