Donation form

How to use your donation form

- Please ensure you fill out each section in full.
- It's important that the details of each donation are recorded accurately by your donors in their own handwriting forms in the same handwriting or printed are not valid for Gift Aid purposes!
- Make sure each donor ticks the Gift Aid box next to their address below if eligible.
- In order for us to claim **Gift Aid**, we need each donor's title, first name, surname, full home address, postcode, **Gift Aid** declaration, donation amount and date paid. (Please note, we cannot claim **Gift Aid** on business addresses or on multiple donors e.g. Mr & Mrs Jones).

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	RELAY FOR LIFE © CANCER RESEARCH UK

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I am fundraising as a (please tick):	
Team captain/member Survivor Committee member	
Relay name Event date	
Team name (if applicable)	Gift Aid – very important Boost your donation by 25p for every £1 you donate
Title First name Surname	I make in the future or have in the past 4 years, to Cancer Research UK. I am a UK taxpayer and
	Please let us know if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income.
Postcode——Telephone——	Tick here for Gift Aid giftaid it

Donor details (must be completed in your donor's own handwriting to qualify for Gift Aid)

Full name + Home address + Postcode + Date collected + ✓= Gift Aid



Title	First name	Surname	Full home address	Postcode	Gift Aid	Is this a personal donation?	Donation amount	Date paid
Mus	A	Sample	12 Sample Terrace, Sampletown	AB1 2CD	1	Yes No	£XX.XX	/ /
							£	/ /
							£	/ /
							£	/ /
							£	/ /
							£	/ /
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Donor details (must be completed in your donor's own handwriting to qualify for Gift Aid)

Full name + Home address + Postcode + Date collected + ✓= Gift Aid

Title	First name	Surname	Full home address	Postcode	Gift Aid	Is this a personal donation?	Donation Amount	Date Paid
Mrs	A	Sample	12 Sample Terrace, Sampletown	AB1 2CD	1	Yes No	£XX.XX	/ /
							£	/ /
							£	/ /
							£	/ /
							£	/ /
							£	/ /
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							£	1 1
							£	1 1
							£	1 1

Grand total

Other fundraising

If you are enclosing fundraising from events (e.g. store collections/disco/car wash) then please record this below.

Description of fundraising (please give as much detail as possible)	Amount raised
Store collection and bag packing	£ 365,00
	£
	£
	£
	£
	£
	£
	£
	£
	£
Next steps	Sub total

Next steps

registration pending.

- Please return all completed donation forms to your Relay Committee when handing in your money.
- Please do not photocopy this form. You can request additional forms from your Relay Committee.
- We ask that you pay funds due to Cancer Research UK regularly and as quickly as possible.

Thank you for your support

Office use only	

(FR)	Registered with FUNDRAISING REGULATOR
(FR)	FUNDRAISING